



AWARDS NOMINATION PROCEDURE

In order to complete your nomination application, please submit the following:

- 1 Complete the following professional data form.
- 2 At a maximum of one page each, write about your:
 - a) Contributions to business education through teaching
 - i) Attach three letters of recommendation/reference
 - b) Participation and offices held in local, state, regional, and national professional associations
 - c) Involvement in other activities such as departmental responsibilities, serving on committees, and working with student organizations
 - d) Contributions to business education through articles, publications, and research activities (including grant proposals), and presentations; describe the significance of such activities on the profession
 - e) Contributions to business education through religious, civic, government, cultural, and private business organizations
- 3 Include a photograph of yourself for publication (optional).

*Please submit these materials by October 15, 2007 to:

Michelle Goudy, Chair
IBEA Awards/Recognition Committee
18250 North Union
Westfield, IN 46074



AWARDS NOMINATION FORM

Contact Information for Nominee

Name of Nominee _____

Address _____

City _____ State _____ Zip _____

School _____

Present Position _____

Home Phone _____ School Phone _____

Biographical Data of Nominee

Educational Background

Degrees Earned:

Institution:

Years Attended:

Administrative/Teaching Experience

School:

Position:

Years:

Professional Memberships

Organization:

Years of Membership:

Offices Held:

Honors and Awards